

## Site Coordinator Feedback – Received 12/5/2022 – 12/7/2022

Generally, Site Coordinators reported positive experiences and were pleased with adjustments made during the election cycle. Based on the feedback received from the Site Coordinators during the debriefing meetings held in December 2022, there were four categories where there are areas for improvement in future elections. The areas are Training, Facilities, Equipment/Supplies, and Protocols/Miscellaneous.

### **Training:**

Many of the new Site Coordinators would have liked to shadow veteran Site Coordinators prior to Election Day to improve familiarity with the role. The Site Coordinators would like Area Reps to be cross-trained on Site Coordinator functions and procedures. They would like expanded training on Pollwatcher and Election Observer protocols. Site Coordinators that work at Early Vote Centers, would like more training on how to fill out the daily audit paperwork.

Site Coordinators were happy the Registration Clerk Training was mandatory and felt prepared to cover the Registration Clerk role when necessary.

Site Coordinators would like updates to the Vote Center Operations manual. They would also like the online training component to be a mandatory addition to the hands-on training. Certain key information should be emphasized prior to reporting on Election Day.

### **Facilities:**

Some of the facilities were not clean or easily accessible for set-up. The contacts at some of the locations were difficult to work with and refused to assist the Site Coordinators in making sure that the spaces used for the Election were adequate for voting.

Some of the facility staff members did not arrive by 6:00 am on Election Day to open the Vote Centers. This made it difficult to have everything in place by 7:00 am. Some facilities had reception issues that made communicating challenging.

On Election Day, some of the sites did not have a security officer visibly present and some officers left before the Vote Centers closed.

Due to excessive neighborhood activities (i.e. smoking, drinking, gambling, etc.) in and around some Vote Centers, DCBOE should review the use of future Vote Center locations.

### **Equipment/Supplies:**

Vote Centers need to have proper supplies and Area Reps should be available to replenish supplies upon request.

### **Protocols/Miscellaneous:**

Election night protocols should be reviewed with Site Coordinators and they should be given additional guidance regarding the completion of notebooks. Additional Call Center staff should be available.

During this election, a log to record the number of voters per hour was given to the Site Coordinators. The Site Coordinators really utilized this document; it made interacting with the pollwatchers from various campaigns much easier.

Election Workers asked for a pay increase due to the additional responsibilities and duties they are required to perform.