



# DISTRICT OF COLUMBIA BOARD OF ELECTIONS



## OUTREACH EVENT REQUEST FORM

The District of Columbia Board of Elections (the Board) attends public events based on staff availability and resources. Event requests must be submitted at least two (2) weeks prior to the event date. Responses are provided within five (5) business days of receipt of the request form. Thank you for your interest in partnering with the Board!

### CONTACT INFORMATION

Organization:

Address:

Contact Person:

Phone:

Email:

Today's Date:

### EVENT INFORMATION

Event Location and Address:

Event Date:

Ward:

Expected Attendance:

Event Start Time:

Event End Time:

Event Type:

- ☐ Indoor
- ☐ Outdoor
- ☐ Virtual

Outreach Service Requested:

- ☐ Voter Registration
- ☐ High School Students Voter Education
- ☐ College Students Voter Education
- ☐ Upcoming Election Information
- ☐ Election Worker Recruitment
- ☐ Voting Equipment Demonstration

Use one of the following methods to submit this form:

Email: [outreach@dcboe.org](mailto:outreach@dcboe.org)

Mail: DC Board of Elections – Voter Education and Outreach Division  
1015 Half Street, SE Suite 750  
Washington, DC 20003-3654

Questions? Email [outreach@dcboe.org](mailto:outreach@dcboe.org) or call (202) 727-2525